

# **DUE REGARD STATEMENT**

**Reference No: AWC-F-00001**

**Start Date: 9<sup>th</sup> June 2023**

**Activity: Proposed changes to the Accessible Housing register policy**

**Lead Officer: Liam Thomas**

**Decision Date: 16<sup>th</sup> August 2023**



# ACTIVITY SUMMARY

## INITIAL SUMMARY OF IMPACT

Complete the table below to highlight the impact on protected characteristics. Information on Impact should include the data and information sources that you have used to understand the needs, participation and experiences of each protected group at the start of the due regard process. If there is no impact or you do not yet know the impact then put that in the template. You will complete this exercise again towards the end of the due regard process to show any reduction in impact and provide the decision makers with the final levels of impact.

Age	Neutral
Disability	Very Positive
Care Experience	Neutral
Gender reassignment	Neutral
Homeless & Rough Sleepers	Neutral
Marriage & Civil Partnership	Neutral
Maternity & Pregnancy	Neutral
Poverty	Neutral
Race	Neutral
Religion or Belief	Neutral
Sex	Neutral
Sexual Orientation	Neutral
Veterans & Their Families	Neutral

## ACTIVITY TRACKER

Use this section to track key activities and updates on key milestone. This will evidence what you did, when you did it and the outcome. Any key actions identified need to be added to the action plan and each consultation needs to be recorded in the Consultation Profile. Add extra lines as required

Date	Record of key activity
20 January 2023	Public Consultation started.
13 June 2023	Public Consultation concludes
14 June 2023	Proposed changes to the AHR policy stress tested
19 June 2023 – 23 June 2023	Report and Consultation results shared for feedback and implications
26 June 2023	Report submitted to DLT
28 June 2023	Report amended based on comments from DLT
28 June 2023	Report submitted to ELT
5 July 2023 – 10 July 2023	Report amended based on feedback from ELT
10 July 2023 – 12 July 2023	Report shared with key stakeholders for further feedback and implications.
12 July 2023	Report submitted to Executive Board
19 – 28 July 2023	Report amended based on feedback/comments from Exec Board and shared for final comments
02 August	Report and Dur Regards Statement signed off by AD

# Consultation Profile

As part of your initial assessment you identified evidence/intelligence that supports your assessment of the impact of your proposal on different groups and triggered the need for further information and activity to manage/reduce the impact.

The Consultation Profile will show what consultation(s) you plan to do/ have done to understand the impact of your proposal. It is a living document and should be continually updated as and when required and will inform the content of your Action Plan.

1 <sup>st</sup> CONSULTATION			
<b>Purpose of Consultation;</b>	To consult the public on 7 proposed changes to the Accessible Housing Register	<b>Date of Consultation</b>	20 January – 13 June 2023
<b>Who is the target audience?</b>	A total of 460 people were engaged during the consultation process. The cohort comprised of people currently on the OT and AHR waiting list (260 people) or anyone who engaged in the AHR process over the past 12 months (210 people)		
<b>Proposed Method(s)</b>	Online and paper survey		
<b>Consultation Analysis - What did the consultation tell us?</b>			
<ul style="list-style-type: none"> <li>• A total of 470 surveys were sent to public consultation. 73 responses were received which included an additional 32 comments.</li> <li>• Of those that responded, 27.93 % have an active housing application. 35.14 % are on the AHR, 14.14 % are social tenants, 10.81 % private tenants, 8.11% owner-occupiers, 1% homeless and 1.8% other.</li> <li>• All 7 proposals consulted on received a favourable minimum combined score of Strongly Agree/Agree of over 73% with an aggregate score across all 7 proposed changes of 79.84 %.</li> <li>• An additional 38 free text comments were received, reviewed, and coded to reflect common themes. Any comments of significance were further reviewed in terms of their impact on the people of Doncaster with appropriate mitigations/considerations implemented.</li> <li>• Stress testing of the revamped AHR policy indicated that two thirds of applicants could be supported in finding a suitable property based on their needs [minor adaptations] through. At one point 350 people were awaiting an OT assessment, as of 12/6/23 there are now 10 people on the waiting list.</li> </ul>			

# FINAL IMPACT ASSESSMENT


Complete the section below prior to the final decision report to highlight the final expected impact.

Age	Neutral
Disability	Very Positive
Care Experience	Neutral
Gender reassignment	Neutral
Homeless & Rough Sleepers	Neutral
Marriage & Civil Partnership	Neutral
Maternity & Pregnancy	Neutral
Poverty	Neutral
Race	Neutral
Religion or Belief	Neutral
Sex	Neutral
Sexual Orientation	Neural
Veterans & Their Families	Neutral

# SIGN OFF & APPROVAL FOR PUBLICATION

By signing this statement as complete, you are confirming that:

- 'you' have examined sufficient information across all the protected groups and used that information to show due regard to the three aims of the general duty;
- this has informed the development of the activity and consultation approach;
- this DRS has been to the relevant decision making meeting and the decision has been made;
- this DRS is approved for publication on the City of Doncaster Councils internet page

Assistant Director	 Kate Anderson-Bratt
Date	01.08.23

## MONITOR AND REVIEW

If relevant, please provide information in the text box below on what processes/actions will be put in place to keep this 'activity' under review. For example, will progress be monitored/ reported to a board, scrutiny committee, project board etc. If the 'activity' has a time frame what is the planned review date etc.

- Mobilisation and communications plan is being developed to support the 'go live' date and to mitigate risks identified to those requiring minor adaptations due to the proposed changes to the AHR policy.
- Assisted bidding will be made available as a safety net to support the transition from AHR to general let.
- The impact of implementing the revised AHR policy will be monitored using key data derived from Open Housing and Mosaic data management system as well as monitor and respond to feedback and comments.
- Initial reporting of the implementation of AHR will follow an already established route of governance; AHR Implementation Group reporting to the AHR Board.
- Once implemented, the Housing Solutions Group (an existing group attended by AHWB, SLHD and Strategic Housing) will replace the AHR Implementation Group to monitor and report on the progress of the AHR policy through SMT (Finance & Performance).

